

SERVICE SPECIFICATIONS 2011/2012

CATEGORY OF SERVICE: SUBSTANCE ABUSE

SERVICE DESCRIPTION: OUT- PATIENT SERVICE TO PERSONS WHO ABUSE SUBSTANCES AND TO PERSONS AFFECTED BY SUBSTANCE ABUSE

DISTRICT:

AREA

Name of Town(s)	
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AIM

Aim (focus) of the Service / Project	To assist the Department of Social Development to provide an Out-patient Service to persons who abuse substances and to persons affected by substance abuse.
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SERVICES REQUIRED

Target Group (s)	▪ Persons who abuse substances.
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- Individuals, families and communities affected by substance abuse.
- Youth (in school and out of school).

OBJECTIVES AND OUTPUTS REQUIRED

<p>Objective (1) To provide an Out-patient Service to persons who abuse substances and to persons affected by substance abuse.</p>	<p>Output(s)</p> <p>The aim must be linked to the following:</p> <p>1. Pre-admission:</p> <ul style="list-style-type: none"> - Early Intervention - Screening - Assessment <p>2. Admission:</p> <ul style="list-style-type: none"> - Assessment - Individual Development Plan (IDP) - Pharmacotherapy and medical care (liaise with the Department of Health for detoxification of alcohol and drug dependents). - Structured Treatment Programme with activities re: <ul style="list-style-type: none"> - Counseling - Group work - Family counseling - Constructive leisure time <p>3. Post-admission:</p> <ul style="list-style-type: none"> - Release - Re-admission - Aftercare and referrals
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4. Aftercare service

Establishment and maintenance of a support group.
Develop and implement an Individual Development Plan (IDP) for each service user.
Reintegration into the family, community and work.
Support to abstain from substances.
Relapse prevention.

Expectations of Out-patient Service

- Treatment provides specialised medical, psychiatric and social services to individuals with substance use disorders.
- Adherence to the prescribed Minimum Norms and Standards for out-patient service.
- Recruitment, selection and training of volunteers who could establish and maintain support group.
- Organise and participate in the celebration of applicable international days (such as the “International Day Against Drug Abuse and Illicit Trafficking” on 26 June).
- The organisation should be actively involved in the establishment, maintenance and operations of the **Local Drug Action Committee** (as mandated by the National Drug Master Plan) within its jurisdiction area.
- Home visits where possible as part of aftercare service.
- Marketing of service.

Non-Fundable Activities / Items	Fundable Activities/Items
<ul style="list-style-type: none"> - T-Shirts and caps - Pins/badges <p>(Note: Fundraising could be done to obtain “non-fundable” items)</p>	1. Personnel Expenditure
	2. Training
	3. Transport expenditure
	4. Office/Administration Expenditure.
	5. Grounds & Buildings
	6. Domestic/ Household Expenditure
	7. Food & Groceries
	8. Special Services
	Subtotal
	9. Capital (Above R5000.00)
	Grand Total

ENQUIRIES

DISTRICT OFFICE OFFICIAL
Official:
Tel Nr:

NOTE: Additional information on this specific service and requirements could be obtained from the relevant legislation, departmental policies, position papers and circulars.

SUBMIT TO:

DISTRICT OFFICES:
Office:
Physical Address:
Official:
Office Nr:

APPROVED:

DISTRICT MANAGER:

DATE: